



ROLE DESCRIPTION

Inclusive Education Resource Teacher

Position Title	Inclusive Education Resource Teacher
Reports To	Inclusive Education Coordinator
Direct Reports	Inclusive Education Assistants
Position Level	Teacher. There will be a line allowance for this role, depending on the annual needs of the College.

PURPOSE OF THE ROLE

The Inclusive Education Resource teacher, in addition to teaching classes, works in collaboration with classroom teachers, Pastoral Leaders, parents and students to understand each student with disability to plan and implement differentiation and adjustments.

Students with disability are entitled to rigorous, relevant and engaging learning opportunities drawn from age equivalent Australian Curriculum content on the same basis as students without disability (ACARA 2016).

MAIN DUTIES

1. General duties

- Teach two classes
- Contribute to the effective operation of the Inclusive Education Team
- Support the implementation of an effective model of service to support teachers in the classroom
- Respond to the needs of students with additional needs
- Assess students' skills and determine their educational needs.
- Adapt general lessons to meet students' needs.
- Plan activities that are specific to each student's abilities.
- Teach and mentor students as a class, in small groups, and one-on-one.

2. Preparation and follow-up

- Information about students and conditions is collected, securely stored, reviewed, distributed and presented to staff annually
- Regular consultation with parents, teachers, students and Pastoral Leaders through Personalised Plan meetings
- Facilitate contributions to the Personalised Plan process
- Change and adapt programs where relevant
- Follow up with teachers, parents and students as required
- Communicate with relevant parties when issues arise
- Advocate for students
- Work individually with students

3. Assist with the collection of NCCD and census information

- Participate in the validation process with Assistant Principals and other relevant staff

4. Assist with testing

- Assist the Inclusive Education Coordinator and the Assistant Principals to support identified students with various testing
- Provide advice for student participation in external surveys and testing
- Liaise with Assistant Principals Curriculum, and the Assessment and Assurance Coordinator for special provisions

5. Assist with the modification of units for Years 7-12

- Communicate with parents and Pastoral Leaders as required
- Liaise with students and parents about transition from school to further study or work

6. Other duties

- Source, prepare, and share teaching resources, learning aids, and assistive technologies to support inclusive education practices and student learning.
- Communicate with parents and teachers of students who are receiving learning support
- Respond to requests for support from students and staff
- Support Intervention programs for students
- Assist with various transition programs such as Orientation Day and Induction Day

ESSENTIAL SKILLS, KNOWLEDGE AND EXPERIENCE / SELECTION CRITERIA

Specific requirements for this role include:

1. Demonstrates an understanding of and value for:
 - a. MSC spirituality, and the ability to impart it to others
 - b. The MSC vision for education
2. Demonstrates a high level of professional knowledge, particularly knowing of students and how they learn, and knowing the content of their teaching area and how to teach it.
3. Demonstrates highly effective classroom practice.
4. Engages in professional learning, and with colleagues, parents/carers and the community
5. Skills to work with a range of people: students, staff and parents
6. Knowledge of disabilities
7. Ability to adapt and modify curriculum goals
8. Ability to build relationships with a range of students
9. Knowledge of government compliances; NCCD and census protocols
10. Must have an ACT Working with Vulnerable People Card and TQI registration

Daramalan College has zero tolerance for child abuse, neglect and other harm and we are committed to providing and maintaining a child safe culture within all aspects of our community. All candidates are subject to legislative and College screening processes and successful candidates must comply with School policies and relevant legislation relating to child protection.

Reviewed October 2025