

SECTION 1 : MISSION & ETHOS

1.5 HUMAN RELATIONS

RATIONALE

Relationships are important in any institution. In Daramalan College, which derives its distinctive ethos from the Missionaries of the Sacred Heart, relationships should be based on a Spirituality of the Heart. This implies an emphasis on love and respect among all members of the community, based on God's unconditional love for all people.

POLICY

The rights of staff, students and parents should be everywhere respected as a basis for a mutual relationship of love and support. To foster this, staff, students and parents also need to accept that they have responsibilities which will ensure positive relationships.

APPLICATION

The rights and responsibilities of students, staff and parents include:

1. THE RIGHTS OF STUDENTS

- a. To learn in a Christian environment.
- b. To develop one's maximum potential in all areas of college life.
- c. To be treated with respect, understanding, kindness and courtesy.
- d. To learn in a healthy and safe environment.
- e. To the safety of one's person and property.
- f. To a pleasant and clean College environment.
- g. To compassionate support when difficulties arise.

2. THE RESPONSIBILITIES OF STUDENTS

- a. To act in a safe and considerate manner showing respect for all.
- b. To accept the responsibility to be organised and to try to achieve one's maximum potential within and outside the classroom and to learn to accept the consequences of one's actions.
- c. To contribute to the life of the College to the best of one's ability.
- d. To respect College property and the property of others.
- e. To protect one's health and the health of others by maintaining a safe environment free from harmful influences.
- f. To help others in time of need.
- g. To behave in public in a manner than enhances the College's name.
- h. To respect the learning of others.
- i. To allow others to be listened to.
- j. To use electronic media in a responsible and respectful manner.

3. THE RIGHTS OF STAFF

- a. To be respected as a professional who works in an environment where the teaching and learning process and support roles are respected.
- b. To provide a positive learning experience without undue disruption.
- c. To continuing professional development.
- d. To support from one's peers.
- e. To be treated with respect, understanding, kindness and courtesy.
- f. To contribute to the development of the whole College Community.
- g. To a clean and safe working environment.

4. THE RESPONSIBILITIES OF STAFF

- a. To be professional in providing a safe and stimulating learning and work environment.
- b. To be professional in the presentation of programmes and student management strategies.
- c. To respect management, colleagues, parents and students.
- d. To allow others to be listened to.
- e. To be professional in reporting to both parents and supervisors.
- f. To provide a positive role model for students.
- g. To be aware of, and professional, in the implementation of all College policies.
- h. To continue professional development by actively seeking out learning opportunities and contributing that learning to the development of the facility.
- i. To provide support to the College when it is required.
- j. To participate actively in varying aspects of the College's activities.
- k. To encourage a clean and safe working environment.
- l. To dress appropriately.

5. THE RIGHTS OF PARENTS

- a. To have one's child learn in a safe and stimulating environment where Gospel values are taught and lived.
- b. To have the maximum learning opportunities available for each child in every class.
- c. To have one's child taught by competent and professional teachers.
- d. To communicate with the College on matters of concern and receive a response in a timely manner.
- e. To request information on the curriculum and assessment.
- f. To have feedback about student progress and attendance and to have access to staff when necessary.
- g. To participate in parent forums.
- h. To know the appropriate contact person in the College for a variety of issues.

6. THE RESPONSIBILITIES OF PARENTS

- a. To encourage one's child to be a responsible member of the Daramalan community.
- b. To ensure one's child attends school, is punctual, is nourished, appropriately dressed and equipped.
- c. To support the school, the staff and the learning process by showing respect for all.
- d. To ensure one's child has a clear understanding of appropriate behaviour both in the classroom and at all school activities.
- e. To pay all fees on time or if that is not possible, to contact the Business Manager to make alternate arrangements.
- f. To liaise with appropriate contact people when matters of concern arise.
- g. To encourage and assist their children to achieve their full potential.
- h. To interact with staff in a courteous manner.

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