



ROLE DESCRIPTION

Club Coach: Rowing

Position Title	Club Coach
Reports To	Rowing Convenor and Sports Coordinator
Direct Reports	Rowing Coaches
Position Level	This is a part-time seasonal appointment. The Club Coach will be required to assist with the planning of the upcoming season (from July – September) and work through the season (October – March)

PURPOSE OF THE ROLE

The purpose of the role of Club Coach is to oversee the implementation of the Daramalan Summer Rowing Program. The Club Coach will oversee the structure of the program, the program schedule, crew selection and regatta entries and development of coaches. The Club Coach will work closely with the Rowing Convenor and Sports Coordinator as well as be available for parent communication. The Club Coach is expected to be qualified at Level 2, or willing to complete this qualification early in their employment in this role.

This position has a responsibility for developing and maintaining the ethos and character of this Catholic school established by the Missionaries of the Sacred Heart (MSC).

The Club Coach must be able to work effectively with children and must have a current Working With Vulnerable People Registration.

MAIN DUTIES

1. Implementation the of the Rowing Program

- Prior to the season commencing, provide advice to the Rowing Convenor and Rowing Committee on the appropriateness of the structure of the Rowing Program.
- Implement the program during the season, ensuring that the programs aims to achieve the Club and School vision and mission.
- In collaboration with the Rowing Convenor, communicate the structure and purpose of the program to rowers and their parents/guardians.

2. Oversee and supervise training sessions and selection processes

- In collaboration with the Rowing Convenor, develop a training schedule for the season, that will contribute to achieving the aims of the program with the resources that are available.

- Develop and facilitate selection processes; communicate these processes to rowers and parents/guardians.
- Select crews for the season. Adjust crew selections during the season, for individual regattas in response to unavailability.

3. Supervise coaches in the club and support their development.

- Ensure all coaches are aware of their responsibilities and what constitutes good practice.
- Mentor junior coaches, in particular regarding rowing technique.
- Provide feedback to coaches where appropriate.
- Work closely with all coaches to understand how each of their crew members are progressing.
- Ensure operational procedures are clear and are being followed.
- Ensure all safety and licensing requirements are met.

4. Prepare for, and support and supervise rowers at regattas

- Work with the coaches, determine regatta entries for each regatta and submit these to the Year Coaches to enter, as well as the Sports Office.
- Inform rowers and parents of regatta entries with as much notice as possible.
- Be present at all regattas during the season.
- Be the point of contact for all rowers and parents/guardians at each regatta.

ESSENTIAL SKILLS, KNOWLEDGE AND EXPERIENCE / SELECTION CRITERIA

Specific requirements for this role include:

1. Ability and willingness to promote the values of the College and the Rowing Club.
2. Ability to work effectively with students, parents, coaches, staff and members of the Daramalan and ACT rowing communities.
3. Significant experience and involvement with a rowing club and having a coaching qualification of Level 2 or higher.
4. Ability to supervise and mentor coaches.
5. Effective communication and administration skills.

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